



LAND USE PERMIT REQUIREMENTS

1. Proof of Ownership (i.e., deed or land contract)
2. Proof of Taxes Paid.
3. Layout of Parcel, with proposed changes and all existing buildings, waterways, sewer, well, and easements shown. (may be hand drawn, however the Zoning Administrator may require an engineered survey or other items deemed necessary)
4. Copy of Blueprints.
5. Tax ID Number (see your tax bill)
6. Land Use Permit Fee - \$100.00
Land Use Waiver Fee - \$10.00
7. Bond Fees -
 \$500.00 for New Home Construction or Large Construction
 Projects determined by the Zoning Administrator.
 \$100.00 for Small Additions and Most Pole Barns
Bond Fees are returned after issuance of Certificate of Occupancy for homes or Final Inspection for other projects.
8. Minimum home size is 1200 sq.ft.
Minimum 2-story First Floor is 900 sq.ft.
9. Minimum home roof pitch is 4/12
10. Land Use Permit Number must be prominently displayed so as to be easily seen from the road.
11. **Land Use Permits are valid for one year.** Please see Zoning Administrator to extend/renew permits.

FOR LAND USE PERMIT CALL JOHN HELM 517-548-0197

MONDAY 3:00 P.M. – 6:00 P.M.
THURSDAY 9:00 A.M. – 5:00 P.M.